

Terms and Conditions

These Terms and Conditions apply to the Belgrade Security Forum website www.belgradeforum.org operated by the Belgrade Security Forum Organisers (further: BSF). By using any BSF website, you consent to this Terms and Conditions. The BSF may change the terms from time to time, in which case you will be informed.

Registration

The registration of participation is binding, on individual basis and cannot be transferred to another participant. Online registration for BSF 2019 will be open from September 19 till September 30, 2019 23:59. In order to register, you have to submit online registration form available on the following link of BSF website.

Regular Fee is 50 EUR; Late Registration Fee is 100 EUR. It will be open from October 1-9, 2019 at 23.59.

An online payment system for late registration participants is the fastest and easiest method to pay your registration fee. The guidelines for the online payment system will be available from September 19, 2019. **On-site registration and payment will not be available.**

The BSF agenda may be subject to changes. The BSF Organisers may amend the agenda, including making changes to the speakers appearing and subjects covered. If the BSF 2019 event is cancelled, the late registration participant shall be entitled to a full refund of his or her registration fees paid without interest. On such a cancellation, the liability of the BSF Organisers is limited to the return of fees paid hereunder. In particular, the BSF Organisers are not liable for any hotel, airfare, travel and other expenses incurred by the participant.

The BSF 2019 Organisers will not accept any liability for death, injury, any loss, cost or expense suffered for any person (including accompanying persons) in or outside of Hotel Hyatt Regency. This includes losses suffered by other participants at the BSF as a result of the participant's negligence, as well as damage to property or person arising from the actions of the participant or his/her accompanying person. In particular, the organizers will not accept any liability for losses arising from the provision or non-provision of services provided by hotel companies or transport operators. Nor can the organizers accept liability for losses suffered by reasons of war, including threat of war, riots and civil strife, terrorist activity, natural disasters, weather, fire, flood, drought, technical, mechanical or electrical breakdown within any premises visited by delegates and/or partners in connection with the meeting, nor losses suffered for reasons of industrial disputes, governmental action, registrations or technical problems, which may affect the services provided in connection with the meeting. The participant agrees to follow all security measures issued by the BSF Organisers.

What type of information do we collect and store?

The type and amount of information we receive and store depends on how you use the BSF website. You can access most pages on the BSF website without telling us who you are and without revealing any personal information. Our web servers collect anonymous logs during user visits to the BSF website which provide valuable information for improving it in the future.

We do not collect personal information (such as your name, address, phone number or e-mail address) on the BSF website unless you choose to provide it, for example, when register as participant or media for BSF. In such cases, we collect your contact details i.e. your name, address, e-mail address, telephone number, mobile phone number, fax number etc.

By using our website, social media, e-mail response, cookies, clicking data, navigation data and other technologies, we can collect data about you.

How do we use information collected?

Your personal information will be kept confidential. It will only be used in connection with the purposes for which it is submitted, for participants/media registration, or as necessary for us to comply with our legal and auditing obligations. In order to provide a service you have requested, we process personal data, for example, personal information submitted with an expression of interest in participating BSF will be used to action your expression of interest and provide you with information about the BSF.

Where we are legally obliged to, we will also process personal data. Where necessary for reasons of transparency or for a legitimate purpose, we display information on our website, for example, we publish the names of organizations or persons from whom we have received funds or persons who have participated BSF via BSF participants list.

With regard to professional suppliers or companies with whom we work, we also keep, other than the data mentioned above, company data such as the VAT number or enterprise number, the contact details of the individuals concerned (name, function, telephone...) as well as of the associates, partners in the business. We also use your personal data for statistical purposes and to improve our services and products. We never pass on your contact details to third parties without your consent.

How long do we keep your information?

If you use this website to register for BSF, we will only keep your data for the time needed to provide the service you have requested. The BSF may also decide to use some data in an anonymised and aggregated form over a longer period in order to evaluate and make adjustments to its own activities e.g. statistics on participants, the number of downloads of our publications. This does not involve identification of individual persons. We endeavour to keep your information accurate and up to date and we only keep it for as long as is reasonable and necessary.

How secure is your information?

Your personal information is retained by the BSF and its service providers in a secure environment. We take appropriate security measures to protect your information from unauthorized access, use, loss or publication. These systems and measures are tested on a regular basis and updated if necessary.

However, the transmission of information over the Internet is never completely secure, so while we do our best to protect personal information, we cannot guarantee the security of information transmitted to the BSF website.

Do we share your personal information?

At no point will the information you provide be sold to a third-party organization or person. The BSF considers your data to be confidential information. Neither will we share your information with third parties unless we are required to disclose the information by law or in the following circumstances:

- a) Auditing by our funders,
- b) For auditing purposes, we store participation lists for up to five years,
- c) Hosting and processing.

Occasionally we will appeal to an external processor. This means, among other things, that for certain tasks or research we hand over data temporarily to third parties if we do not have the means ourselves. If we do this, we will always ensure that your information is handled confidentially and in a safe manner. We also always draw up a contract with these processors. This way the processor will never be allowed to use your data on their own initiative and your data will have to be erased as soon as the processor has finished the assignment.

The BSF website is hosted by third party service providers and therefore any personal details you submit through the BSF website may be processed by that third-party service provider. All of these third-party services providers will process your personal information only on the BSF behalf and will be bound by strict confidentiality conditions.

How can you access your information, correct or delete it?

When you register for BSF, become partner or service provider of the BSF, the BSF stores certain data. This is why you also have certain rights concerning these data. You have rights of access to the personal information we hold about you, to amend that information or, in some circumstances, to withdraw your consent to our processing of your information, under data privacy law.

You can access any of your personal information that is processed by the BSF, check the data and delete or correct any data that is incorrect or incomplete. To exercise this right, we ask you to send a request to the BSF stating clearly what you want to know, correct or delete. This request needs to be signed and dated and contain a copy of the front of your identity card. The BSF will execute your request as soon as possible and send you a message accordingly.

If you have any further questions or concerns about this policy, please contact: registration@belgradeforum.org.

Should you consider that your data have been handled incorrectly, you can submit a complaint to or contact the Privacy Commission in your country of residence.